

Nama PT:

Nama TKA:

Case: Single Visa – 211A

Item	Persyaratan/ Requirements	Tgl. Diterima/ Date Received	Ket/ Notes:
	From company in Indonesia: Color Scan:		
1	Username dan Password of the company at Visa Online's website		https://visa-online.imigrasi.go.id/
2	If does not have the username and password: <ol style="list-style-type: none">1. Deed of company establishment issued by Notary Public (Akte Pendirian Perusahaan & Akte Perubahan)2. Approval from the Ministry of Justice Dept – (SK-Kehakiman)3. Izin Lokasi from OSS4. Company Tax ID – NPWP5. Izin Usaha from OSS6. NIB from OSS7. Indonesian ID Card (KTP) of the Director		We have to process the registration first.
3	Saving account statement with minimum balance equal to USD. 10.000,-		
4	Sponsor & guarantee letter – signed by the Director / HR Manager		We will provide the draft
5	Statement letter that the expat has never committed a crime		
	Expat/ Foreigner: Color scan:		
1	Passport full pages (including the cover) with minimum validity 6 months and 3 pages empty		
2	Round trip ticket (in and out Indonesia)		
3	A Covid-19 vaccination certificate (completed doses)		
4	Photograph 4X6 cm = 1 ea Color (white background)		
5	Stay permit in Indonesia		
6	Color scan signed "Surat Pernyataan Karantina" / Willing to be self Quarantined		We will provide the draft
7	Color scan signed "Surat Pernyataan Pemantauan" / Health Monitoring		We will provide the draft
8	Color scan signed "Surat Kemampuan Membayar Sendiri"/ Ability to pay the hospital expenses if detected the applicant infected Covid-19 while arriving in Indonesia		We will provide the draft