

Nama PT:

Nama TKA:

Case: Multiple Entry – D212

Item	Persyaratan/ Requirements	Tgl. Diterima/ Date Received	Ket/ Notes:
	From company in Indonesia: Color Scan:		
1	Username dan Password of the company at Visa Online's website		https://visa-online.imigrasi.go.id/
2	If does not have the username and password: <ol style="list-style-type: none">1. Deed of company establishment issued by Notary Public (Akte Pendirian Perusahaan & Akte Perubahan)2. Approval from the Ministry of Justice Dept – (SK-Kehakiman)3. Izin Lokasi from OSS4. Company Tax ID – NPWP5. Izin Usaha from OSS6. NIB from OSS7. Indonesian ID Card (KTP) of the Director		We have to process the registration first.
3	Saving account statement with minimum balance equal to USD. 10.000,-		
4	Sponsor & guarantee letter – signed by the Director / HR Manager		We will provide the draft
	Expat/ Foreigner: Color scan:		
1	Passport full pages (including the cover) with minimum validity 6 months and 3 pages empty		
2	Round trip ticket (in and out Indonesia)		
3	Color scan health certificate stating you are free from Covid-19, issued by the hospital or Clinic where you are now. It should be in English language		
4	Color scan signed "Surat Pernyataan Karantina" / Willing to be self Quarantined		We will provide the draft
5	Color scan signed "Surat Pernyataan Pemantauan" / Health Monitoring		We will provide the draft
6	Color scan signed "Surat Kemampuan Membayar Sendiri"/ Ability to pay the hospital expenses if detected the applicant infected Covid-19 while arriving in Indonesia		We will provide the draft
7	Agenda / itinerary of activities in Indonesia for 12 months		